

TIF Committee Meeting Minutes

Location: Council Chambers, City Hall

Date: April 11, 2024

Time: 2:00 pm

Attendees: Jeffrey Cooper, Darleen Aragon, Chief James Harris, Daniel Carbajal, Summer Ludwig, Jeffrey Gatewood, Judge Keith Norwood, Councilor Steve Holdman, Roseann Peralta

Absent: Councilor Frank Ortega

MOTION: To Approve the Agenda for April 11, 2024, by Summer Ludwig, **SECOND** by Chief James Harris. **APPROVED;** Unanimously.

MOTION: To Approve the Minutes from March 7, 2024, by Chief James Harris, **SECOND** by Darlene Aragon. **APPROVED;** Unanimously.

Action Items

1. Consideration with possible action to purchase Toughbooks, 80% TIF \$24,896.20 – Jeffrey Cooper, IT Manager

Jeffrey Cooper reviewed the proposal to purchase 7 Toughbook computers that would be divided between the Police Department and the Fire Department. They would be purchased from Enchanted Technology Solutions under a State contract. The TIF would pay 80% or \$24,896.20 with the remaining amount of \$6,224.05 being split between the departments' budgets.

Jeffrey explained that the 3 for the Police Department had been approved back in 2022 but had not been received due to some miscommunication between our former IT Director and the vendor. That order has been cancelled.

MOTION: To Approve the purchase of Toughbooks according to the attached quote to be funded 80% by TIF in the amount of \$24,896.20 by Chief James Harris, **SECOND** by Darleen Aragon. **APPROVED;** Unanimously.

Discussion items

1. Daniel Carbajal, Finance Director, advised that the Toughbook purchase was the only encumbrance on the TIF budget. Items that had previously been purchased for the Belen Public Library through TIF each year would now be moved to the appropriate budget line. We can expect about \$60,000 for FY 25 to come in and we have about \$125,000 in cash currently.

Next Meeting

Thursday, June 6th at 2pm at City Hall.

Adjournment at 2:15pm