



**Belen Historic Properties Review Board
Landmark Designation Application**

1. **Location of property** -- address in City of Belen.

2. **Historic name of property** if applicable.

3. **Current owner name and address.**

Name:

Address:

City:

State:

Zip Code:

Phone Number:

Email:

4. **Use of property** Circle all that apply:

Residence

Commercial

Public Use

other (specify)

5. **Date of original construction**, if known.

6. **Architect or builder**, if known.

7. **Property description.** Describe major features of the property, including construction materials, number of stories, roofing material, windows, doors and architectural elements, describing any other features including mature landscaping, signage, outbuildings, etc. if appropriate.

Example: Prairie-style using materials using materials available due to the Santa Fe railroad and the bypass rail line. Adobe lentils on the windows, hipped roof, one story.

8. Changes to the property. List dates of major additions, alterations, or demolitions, and describe what they were.

Example: Repainted front end rear porch enclosed with decorative glass a protective portico in rear home and adobe and wire fence around the western and northern perimeters with decorative posts. Air conditioning added during the residence of the Baca family.

9. Historical background. Discuss events or persons associated with the property's original owner(s).

Example: Original owner is the mother of a famous Belen educator and founder of the Belen National Guard.

10. Sources of information. Identify sources of information on the property and deed.

Example: Valencia County Assessor's office; daughter of original owner, Teresa Valdo. Check with property caretaker Adolfo Munoz.

11. Photographs. Submit recent photographs that show all sides of the property and its immediate setting and associated buildings structures or objects that may be included in a nomination. If available, send hard copies of older photographs of the property.

12. Location map. Submit a map of the property location, showing the relationship of the building to roads and/or other landmarks. *Example: Screen shot from maps.google.com*

13. Why this building should be designated an Historic Landmark. Give details of why this residence should be viewed as significant to the history of Belen, the State, and/or the Nation?

Example: Landmark preservation of a fine home from the 1930s characteristics of the Americanization Prairie-style architecture and the period due to the prompt opportunity to get building materials via the Santa Fe railroad and the bypass rail line.

14. Person completing questionnaire.

Name:

Address:

City: State: Zip Code:

Phone number:

e-mail:

Best time to reach you:

Send completed application with relevant attachments to:

Belen Historic Projects Review Board

c/o Belen Public Library

333 Becker Avenue

Belen NM 87002

If you have questions about the application or the New Mexico or National Registry programs, please call 505 966-2604. Visit the Belen Historic Properties Review Board website at:

<https://www.belen-nm.gov/planning-zoning/belen-historic-properties-review-board/>. The City of

Belen enabling ordinance Chapter 15.16 is located at:

https://library.municode.com/nm/belen/codes/code_of_ordinances?nodeId=TIT15BUCO_CH15.16HIDI