

REGULAR CITY COUNCIL MEETING

July 15, 2013

6:00 P.M.

Mayor Rudy Jaramillo called the Regular Meeting of the Belen City Council to order at 6:00 P.M. Roll call taken by Leona Vigil, Deputy Clerk.

PRESENT: Councilor David Carter
Mayor Pro-Tem Jerah Cordova
Mayor Rudy Jaramillo
Councilor Audrey Torres-Vallejos
Councilor Wayne Gallegos

CITY STAFF: Mary Lucy Baca, City Manager
Leona Vigil, Deputy Clerk
Tommy Sanchez, IT
Chief Dan Robb, Police Dept.
Marcia Amaro, Water Dept.
Manny Garcia, Fire Chief

REPORTER: Abigail Ortiz, VC News Bulletin

OTHERS: See attached sign-in sheet

PLEDGE OF ALLEGIANCE:

Mayor Rudy Jaramillo led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Jaramillo asked that number 4 under Section 9 be deleted from tonight’s Agenda. Councilor Wayne Gallegos moved approval of the Agenda with the said change. Mayor Jaramillo asked if there was a second. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos Yes
Councilor Audrey Torres-Vallejos Yes
Councilor Jerah Cordova Yes
Councilor David Carter Yes Motion carried

APPROVAL OF THE MINUTES DATED JUNE 13, 2013 and JULY 1, 2013

Mayor Rudy Jaramillo asked for a motion to approve the minutes dated June 13, 2013 and July 1, 2013. Councilor Audrey Torres-Vallejos moved approval of the minutes with the correction of her name on page 5 of July 1st. Councilor Jerah Cordova seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos Yes
Councilor Audrey Torres-Vallejos Yes
Councilor Jerah Cordova Yes
Councilor David Carter Yes Motion carried

PUBLIC COMMENTS

Steve Tomita. He commended the different departments and staff for their help with the filming of the movie. The Film Crew complimented The City of Belen; they stated that the City has gone way above and beyond anything they have ever seen.

Virginia Graumann. She is with Big Brothers Big Sisters Organization. The organization is looking for mentors to work with the youth. She looks forward to coming to more meetings to find the concerns of the community and seeing how she can address those from the point of mentoring.

Jan Johnson. She announced that the Country Americana Festival, being held on August 17, 2013 from 11:00 AM to 9:00 PM, is coming along really well. She thanked everyone for their cooperation, and reminded them that the Festival is a benefit for Veterans.

Frank Shupp. He was in attendance tonight to reinforce Ameris. He reported that Valencia County is in dire need of the hospital project; Valencia County is the 4th largest population county without a hospital in the state. This project is coming up on three plus years, and he is still committed.

ATTESTATION

Attestation that the Executive Session held prior to this Regular Scheduled Council Meeting was limited to the discussion of limited personnel matters, land acquisition, and pending litigation, and no action was taken. Councilor Wayne Gallegos made a motion that no action was taken and discussion was limited to the above. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

PRESENTATIONS

GEORGE AND RAMONA MCKEE PROCLAMATION: Rudy Jaramillo, Mayor

Mayor Rudy Jaramillo read and presented a proclamation to George and Ramona McKee in honor of their 60th wedding anniversary. A copy of the proclamation is attached hereto and made an integral part of these minutes by reference.

EMPLOYEE OF THE QUARTER: Jerah Cordova, Mayor Pro-Tem

Mayor Pro-Tem Jerah Cordova read and presented the Employee of Quarter award to Tommy Sanchez who was nominated by Chief Manny Garcia. A copy of the recommendation letter is attached hereto and made an integral part of these minutes by reference.

UTILITY YEARLY RATE INCREASE: Marcia Amaro, Billing Supervisor

Marcia Amaro went over the annual utility rate increases with the City Council as required in the City Ordinance. Utility increases will take place every July after review of the City Council. A copy of the increases are attached hereto and made an integral part of these minutes by reference.

DISCUSSIONS WITH ACTION REQUIRED

APPROVAL OR DISAPPROVAL OF THE LOAN AGREEMENT ORDINANCE AUTHORIZING THE CITY OF BELEN (“BORROWER”) TO ENTER INTO A LOAN AGREEMENT WITH THE NEW MEXICO ENVIRONMENT DEPARTMENT (“NMED”) FOR THE PURPOSE OF OBTAINING WASTEWATER CONSTRUCTION LOAN FUNDS: Mario Juarez-Infante, Wilson & Co.

Bridgette Fuller was presenting tonight for Mario Juarez-Infante. Bridgette advised the Council that this ordinance has had prior discussions and public hearings. Tonight the ordinance is up for approval or disapproval. Mayor Jaramillo asked if there were any questions from the Council. Councilor Jerah Cordova

asked what the outstanding balances on page two were referring to. Councilor Cordova stated that it looks like as of the end of the last fiscal year those were the total amounts outstanding. Bridgette answered that is correct. Councilor Cordova added that, this agreement is being added to those amounts.

Mayor Jaramillo asked for a motion to approve or disapprove the loan agreement ordinance. Councilor Wayne Gallegos motioned to approve the loan ordinance. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

AFFORDABLE HOUSING PLAN ADOPTION: Steve Tomita, P & Z Director

Steve Tomita advised the Council that there will not be an action on this issue tonight. He reminded the Council that over a month ago he distributed CDs of the Affordable Housing Plan. The City needs to prepare and adopt resolution that will adopt this Plan followed by an ordinance that will establish how we enforce and follow the Plan. Steve asked the Council to review the Plan and submit any issues they may have. The Council stressed that they would all like a hard copy of the Plan.

Mayor Jaramillo asked for a motion to table the adoption of the Affordable Housing Plan. Councilor Audrey Torres-Vallejos motioned to table the adoption of the Affordable Housing Plan. Councilor Jerah Cordova seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

AMENDMENTS TO RESOLUTION 2011-8 PROCUREMENT POLICY: Leona Vigil, Deputy Clerk

Leona went over the major changes to the procurement code which were passed by the State Legislature. A copy of the changes are attached hereto and made an integral part of these minutes by reference. The biggest change is the small purchases which went from 20,000 to 60,000. The formal RFP process is for those purchases over \$60,000. Leona was going to start changing the City's Procurement Policy to reflect the changes of the State Legislature; however, Lucy suggested the City be more restrictive with the amounts for small purchases. Councilor David Carter stated that he would like to see the City's Policy a little stricter than what is allowed by the State. Councilor Gallegos suggested that Councilor Cater and Council Torres-Vallejos work with Leona and the City Manager to come up with a good recommendation for the Policy.

Mayor Jaramillo asked for a motion to table the amendments to the Procurement Policy Resolution. Councilor David Carter motioned to table the amendments to the Procurement Policy Resolution until the corrections have been applied. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

INFORMATIONAL ITEMS

City Manager's Report: A copy of the City Manager's Report and the Project's Report is attached hereto.

Lucy advised the Council that the Commission Meeting will be held at 5:00 PM on Wednesday. Hermann Madrid Jr. will be recognized by the Solid Waste Authority for receiving a 100% on his test. She has given the

IT Director direction to block certain emails. The City is working on obtaining their 501C3 for Celebrate Belen. Lucy gave Jan Johnson much praise for her hard work and dedication on the Festival. The City has been busy with the rain pumping water and draining ponds; there has been a lot of overtime put in. The 56th NMML Annual Conference is August 27-30. The Airport Hearing will be on the 23rd beginning at 5:30 PM at the Library. The roofs of the judicial building and the Public Library are leaking.

Mary Lucy Baca announced that there is going to be a bake sale on July 20th to benefit Debbie Graham (the City's Librarian) which will be sponsored by the Fire Department. On August 25, 2013 the City will hold a benefit dinner and dance for Debbie.

Councilor Cordova suggested the City focus on inoperable vehicles, particularly on Tafoya, and Fifth and Picard. He asked Lucy for an update on the street lights on North Main; Lucy did not have an update at this time. He wanted an update on the volleyball court at Anna Becker. Lucy answered they are going to pull out all the old grass and install new; Lenore and Dale are working on the issue together.

Councilor Torres-Vallejos had a concern with a pot hole on 10th and Ross and one on 10th and Baca.

Councilor Jerah Cordova: He continues to work on the Community Garden. The Community Garden Committee is still looking for funding to put up the fencing. The Hispano Chamber of Commerce will now have two organizations; one is the chamber itself, and one is the matanza. They are looking for locations to hold the annual matanza. MainStreet needs a decision on the old city hall building, whether or not they will take the lead, so they can paint. Lucy answered that she prefers they take the lead. MainStreet will bring before the Council a resolution to consider sometime in August. Country Americana is going good; there needs to be up a non profit for the funding sources. He received positive feedback on the 4th of July Celebration. City of Belen is doing really well and gave credit to the Council and employees.

Mayor Rudy Jaramillo: He was not able to make the All American Celebration because he was coaching the Little League All Stars, but heard the Celebration went very well. He attended the Mayor's Caucus; Moriarity has a new Mayor. He advised that Capital Outlay was taken away from some municipalities because of their audit findings. National Night Out will be on August 6, 2013.

Councilor Wayne Gallegos: He attended the Capital Outlay Advisory with the Belen Seniors. He met with the American Legion regarding the County American Festival. The Fourth of July event went great; he received good feedback. He is happy the 4th of July event took place at the Eagle Park. Robert Sanders passed away last week who did a lot for the seniors in this area. Belen received 1.6" inches of rain; he stressed the importance of the public being prepared for heavy rain.

Councilor David Carter: He attended the Recreation Meeting last week. Football practice is gearing up to start practice at the park, and soccer registration is being held for the Fall League. Softball and Little League have ended their season. The State Softball Championship for ASA Girl's Softball will take place here in Belen on August 2-4.

Councilor Audrey Torres: She received positive feedback on the All American 4th of July Celebration. She delivered pastries to the Senior Citizens Center that were donated by Lowes Grocery Store.

ADJOURNMENT

Mayor Rudy Jaramillo asked for a motion to adjourn tonight's meeting. Councilor David Carter motioned to adjourn the meeting. Councilor Audrey Torres-Vallejos seconds the motion.

Councilor Wayne Gallegos

Yes

Councilor Audrey Torres-Vallejos
Councilor Jerah Cordova
Councilor David Carter

Yes
Yes
Yes

Motion Carries

/s/ _____
Rudy Jaramillo, Mayor

ATTEST:

/s/ _____
Mary Lucy Baca, City Manager, CMC