

REGULAR CITY COUNCIL MEETING

February 17, 2014

6:00 P.M.

Mayor Rudy Jaramillo called the Regular Meeting of the Belen City Council to order at 6:00 P.M. Roll call taken by Leona Vigil, Deputy Clerk.

PRESENT: Councilor David Carter
Mayor Pro-Tem Jerah Cordova
Mayor Rudy Jaramillo
Councilor Audrey Torres-Vallejos
Councilor Wayne Gallegos

CITY MANAGER, CMC: Mary Lucy Baca

DEPUTY CLERK, CMC: Leona Vigil

CITY STAFF: See Attached Sign-In Sheet

REPORTER: Clara Garcia, VC News Bulletin

OTHERS: See Attached sign-In sheet

PLEDGE OF ALLEGIANCE:

Mayor Rudy Jaramillo led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Jaramillo asked for approval of tonight's Agenda. Councilor Wayne Gallegos made a motion to approve the Agenda. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

APPROVAL OF MINUTES

Mayor Rudy Jaramillo asked for approval of the Minutes dated January 21, 2014. Councilor Wayne Gallegos made a motion to approve the Minutes dated January 21, 2014. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

Mayor Rudy Jaramillo asked for approval of the Minutes dated February 3, 2014. Councilor Wayne Gallegos made a motion to approve the Minutes dated February 3, 2014. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	

PUBLIC COMMENTS

Jennifer Hise: She asked if it was possible to widen the intersection on Main St. and Reinken Ave. Mary Lucy answered that that intersection is a NMDOT intersection. Mary Lucy informed Jennifer that she has a meeting with NMDOT in March and will bring the issue up to them once again.

Bertha Flores: Bertha Flores, RSVP Director, notified the Council that she will be bringing forth an Out of State Travel Request at the next Council Meeting. The Annual Training will be held in Atlanta, GA.

PRESENTATIONS

PILOT CLUB OF BELEN CELEBRATION WEEK: Rudy Jaramillo, Mayor

Mayor Rudy Jaramillo read and presented the Pilot Club Proclamation to several members of the Pilot Club. A copy of the proclamation is attached hereto and made an integral part of these minutes by reference.

CITIZEN AWARD OF APPRECIATION: Manny Garcia, Fire Chief

Chief Manny Garcia presented a Citizen Award to Marge Duront. Marge is an employee of Belen Consolidate Schools. She issued aid to a student at the Belen Middle School on February 6, 2014 until the ambulance got there. Marge thanked Superintendent Ron Marquez for providing training to his employees to include first aide, CPR, CPI and Armed Invaders and Active Shooters.

EMPLOYEE OF THE QUARTER: Jerah Cordova, Councilor

Councilor Jerah Cordova read and presented a certificate to Adam Keck; the City of Belen's Employee of the first quarter. Adam Keck was nominated by former employee Lenore Pena, Risk Manager. A copy of the award letter and certificate are attached hereto and made an integral part of these minutes by reference. Each Council Member thanked Officer Keck for his hard work and dedication.

FIRE DEPARTMENT UPDATE: Manny Garcia, Fire Chief

Chief Garcia went over his presentation; a copy of the Presentation is attached hereto and made an integral part of these minutes by reference. Councilor Gallegos asked if the City is still receiving GRT for fire from the County. Roseann answered yes; it is approximately 4-5,000 a month. Chief Garcia reported that false alarms are one of the highest calls for service, and he stressed that an ordinance referencing false alarms needs to be established and imposed. Councilor Gallegos asked Chief Garcia about the FEMA New Hazardous Mitigation Funding; Chief Garcia answered that he has a meeting with them on February 20, 2014. Councilor Gallegos asked about the Fire Department's ISO Rating Schedule. Chief Garcia answered that the rating schedule is due every 10 years, and is due this year. Chief Garcia will set up an assessment with the State Fire Marshal. Councilor Cordova asked when the Fire Department plans on getting a new Fire Station. Chief Garcia answered that right now he has to pay off the new fire truck using the Fire Protection Fund Grant. The Note on the fire truck is for 6-7 years. He stated if he can pay that note off earlier, he will use the extra funding for a building. Councilor Cordova asked, now that Rio Communities has its own Fire Station will it affect Mutual Assistance. Chief Garcia answered no, but the City may need to do an agreement with Rio Communities. Citizen, Margarita Sanchez thanked the City for the extended burn hours that was adopted at the last Council Meeting.

CITY OF BELEN'S ACCOMPLISHMENTS: Rudy Jaramillo, Mayor

Mayor Rudy Jaramillo went over a list of accomplishments that he has seen in his 4 year tenure as Mayor. A list of those accomplishments is attached hereto and made an integral part of these minutes by reference. Mayor Jaramillo thanked everyone for doing such a good job.

PUBLIC HEARING

AN ORDINANCE AMENDING THE CITY’S CURRENT COLLECTIVE BARGAINING

ORDINANCE: Mary Lucy Baca, City Manager, CMC

Mary Lucy Baca reminded the Council that this ordinance was amended by the City’s Union Attorney. She asked if there were any concerns or suggestions from the Council. There were no questions or concerns. Mayor Jaramillo asked if there were any questions or concerns from the public. There were no questions or concerns from the public.

DISCUSSION WITH POTENTIAL ACTION REQUIRED

APPROVAL OR DISAPPROVAL OF THE CITY’S ANNUAL FINAL AUDIT: Roseann Peralta, Finance Specialist

Roseann explained that the Final Audit was presented at the last Council Meeting; she stated that the letter she received with the final audit asks for formal approval. Therefore, tonight she is seeking formal approval of the final audit for the City of Belen.

Mayor Rudy Jaramillo asked for a motion to approve or disapprove the City’s Annual Final Audit. Councilor Audrey Torres-Vallejos made a motion to approve the final audit. Mayor Jaramillo asked for a second. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

APPROVAL OR DISAPPROVAL OF THE MOLZEN CORBIN AIRPORT CONTRACT RENEWAL:

Robert Uecker, Airport Manager

Robert Uecker informed the Council that Molzen and Corbin received the RFP contract award for Engineer Service one year ago. The contract was for a one year term with a possibility of a three year extension. With that, Robert Uecker asked the Council’s approve to extend the existing contract to Molzen and Corbin.

Mayor Rudy Jaramillo asked for a motion to approve or disapprove to the Molzen Corbin Airport Contract renewal. Councilor Wayne Gallegos made a motion to approve the contract renewal. Mayor Jaramillo asked for a second. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

APPROVAL OR DISAPPROVAL OF THE MAP AND COOP PROJECTS WITHOUT THE WAIVER:

Mary Lucy Baca, City Manager

Mary Lucy informed the Council that some time back the MAP and COOP project applications were approved; however they also approved to apply for a waiver. Mary Lucy stated that the waiver was also applied for, but it was not received. Tonight she is asking for approval to move forward with these projects without receiving the waiver. Roseann informed the Council that the matches could come from the Infrastructure and Road Projects fund, or the gas tax funds, or they can be split between the two. She reassured the Council that there is sufficient funding for these matches. The City’s match for the MAP is 72,939 and the match for the COOP is 60,333.

Mayor Rudy Jaramillo asked for a motion to approve or disapprove the MAP and COOP projects without the waivers. Councilor Wayne Gallegos made a motion to approve the MAP and COOP Projects without the waiver. Mayor Jaramillo asked for a second. Councilor Jerah Cordova seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

**APPROVAL OR DISAPPROVAL OF THE NMDOT COOP AGREEMENT FUNDING APPLICATION
RESOLUTION: Mary Lucy Baca, City Manager, CMC**

Mary Lucy Baca informed the Council that the City has received an invitation to apply for 2014-2015 COOP. She would like the Council to approve or disapprove the application resolution. Roseann stated that you can always apply for it, but until the agreement is signed we are not committed.

Mayor Rudy Jaramillo asked for a motion to approve the NMDOT COOP Agreement Funding Application Resolution. Councilor Wayne Gallegos made a motion to approve the NMDOT COOP Agreement. Mayor Jaramillo asked for a second. Councilor Audrey Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

DISCUSSION

DEMOLITION PROJECTS ACCORDING TO PRIORITY: Steve Tomita, P & Z Director

Steve Tomita reported that Lisa Miller put together a list of structures that were in need of demolition according to priority. A copy of that list is attached hereto and made an integral part of these minutes by reference. Councilor Gallegos asked where the funds were going to come from for this project. Steve answered that the City can recycle the funds from the collection of the liens that are in place for previous demolitions. Councilor Cordova would like to prioritize the home on Camino del Llano between Main Street and Mesa. Councilor Cordova advised Steve that before the City moves on a historic structure he wants the public to be notified. Councilor Gallegos stressed that we need to get the public and the owner of these buildings involved. Margarita Sanchez stressed that there should be programs to help fix these buildings. Leona Vigil suggested that P & Z advise these home owners that they can donate these homes for fire training as an option, since demolishing a home is quite expensive. Steve replied that that is a possibility.

VALENCIA COUNTY HAZARD MITIGATION PLAN: Manny Garcia, Fire Chief

The City of Belen will participate in an update and revision to the VC Natural Hazard Mitigation Plan. The County will conduct a survey as part of the public input process for the plan. A copy of the survey is attached hereto and made an integral part of these minutes by reference. Chief Garcia informed the Council that Lawrence Kaneshiro has put the survey on the City's Web-site, and he has made copies available to the public; this is part of the City's in-kind expense. The Plan is in the preliminary phase, and will be an asset in soliciting funding. Councilor Cordova asked why the survey did not include Peralta and Rio Communities. Councilor Gallegos answered that it has to do with the flood maps.

INFORMATIONAL ITEMS

City Manager's Report: A copy of the City Manager's Report is attached hereto and made an integral part of these minutes by reference. She met with Mario with Wilson & Co.; they discussed the MAP, COOP and Ponding. She reported that she has posted the Risk Manager Employment Position internally. She has been working on Lenore's contract. She informed the Council that the Camino del Llano Ponding must be completed by 2017, with the appropriation of 425,000. She reminded everyone that tomorrow is the Candidate Forum at the First Baptist Church and Election School will be held on February 25th. She has instructed the City Attorney to work on the annexation of Craig Tire. The Freeway Inn Property should be closing. The Imaging

Company at Presbyterian is having a problem getting their imaging van around the round-about on Christopher Rd. She reminded the Council that Steve sent a copy of the Affordable Housing Ordinance Template, but he has received no input. She advised that two Union Reps for appointment will be at the next meeting. A Master Meter Training for landlords and tenants will be held. There is a FEMA Meeting on the 20th. As soon as the Election is over, the Council and Staff will need to start working on Budget. Due to the Supreme Court DOMA, the City will start having to offer benefits to same sex marriages.

Councilor Cordova asked how Lenore was going to be contacted to report graffiti. Lucy answered that we can give out her personal number. Councilor Cordova asked if individuals call in to City Hall or call her direct. Lucy answered that either way will work. Lucy explained that Lenore will itemize her invoice by name, time, location and other information. Councilor Torres received a complaint from a citizen on Fourth Street who said the meter readers are driving up on the curb. The lot between 622 628 N. Fourth is full of weeds. She is requesting once again that the pothole on Aragon and Mesa be filled.

Councilor David Carter: He attended Lenore's Retirement Luncheon on 2/7. He participated in the Special Meeting for the issuance of the Becker Street Grill Beer and Wine License. Spring Sports are on their way, and the fields will be used for several tournaments. He reported that Brenda has indicated that she does not want to have fields 1 and 2 adopted, she wants to leave them open for everyone's use. April 7, 2014 is Opening Day for Little League. On February 14th, he provided training to City Hall Employees on Drug Awareness. He voted on the 12th. He attended the St. Mary's Basketball Tournament and the Central Boys took First Place.

Councilor Jerah Cordova: He attended the Hispano Meeting; they discussed the Matanza. The Matanza was the most successful ever. The expenses were up, but so were the revenues; more monies for scholarships. There were some issues on transportation, parking and the entrance/exit that need to be worked on. He attended the last Rio Communities Council Meeting; they talked about various issues. He attended Lenore's luncheon and a birthday pot luck at City Hall. He went to the Gala at UNM-VC. He has a meeting with the State MainStreet people tomorrow morning; they are getting ready to complete their economic analysis for downtown Belen.

Mayor Rudy Jaramillo: He attended the Mayor Caucus, where 10 or 11 Mayors get together for a luncheon once a month to listen to issues. He attended the Recreation Meeting, Lenore's Luncheon and Municipal Day in Santa Fe.

Councilor Wayne Gallegos: On the 5th he was at the VC Courthouse to receive an award for exceeding the number of meals throughout the County including Belen. Jose Campos received the award from the State. Since numbers are exceeding, more funding will be available. The Pilot Program will host a class on "how to serve seniors". On the 6th he met with Wilson, along with Lucy; he also attended the NMML for Municipal Day. He attended Lenore's Retirement Luncheon. The Senior's Valentine Dance was on Tuesday in Belen and Thursday in Rio Communities. He attended the Drug and Alcohol Training on the 13th. He met with Steve to discuss the round-about on Christopher Rd; Steve will take the lead on this issue.

Councilor Audrey Torres-Vallejos: She attended the Swearing in of Magistrate Judge John Chavez and Lenore's Retirement Luncheon.

Margarita Sanchez handed out information on the Criminal Justice Reform Committee. Copies which are attached hereto and made an integral part of these minutes by reference.

EXECUTIVE SESSION

Mayor Rudy Jaramillo asked for a motion to go into Executive Session for pending or threatened litigation, limited personnel matters, and land acquisition.

Councilor Jerah Cordova made a motion to go into Executive Session for those stated. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

Mayor Jaramillo asked for a motion to leave the executive session and return to the open meeting. Councilor Jerah Cordova made a motion to return to the open meeting. Councilor Torres-Vallejos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

Mayor Rudy Jaramillo asked for a motion that discussion was limited to those mentioned and no action was taken. Councilor Torres-Vallejos made a motion. Councilor Gallegos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Audrey Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

ADJOURNMENT

Mayor Rudy Jaramillo asked for a motion to adjourn tonight’s meeting. Councilor David Carter motioned to adjourn the meeting. Councilor Wayne Gallegos seconds the motion.

Councilor Wayne Gallegos	Yes	
Councilor Audrey Torres-Vallejos	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

/s/ _____
Rudy Jaramillo, Mayor

ATTEST:

/s/ _____
Mary Lucy Baca, City Manager, CMC