

**REGULAR CITY COUNCIL MEETING**

**April 1, 2013**

**6:00 P.M.**

Mayor Rudy Jaramillo called the Regular Meeting of the Belen City Council to order at 6:00 P.M. Roll call taken by Leona Vigil, Deputy Clerk

PRESENT: Councilor David Carter  
Mayor Pro-Tem Jerah Cordova  
Mayor Rudy Jaramillo  
Councilor Mary Aragon  
Councilor Wayne Gallegos

CITY STAFF: Mary Lucy Baca, City Manager  
Leona Vigil, Deputy Clerk  
Steve Tomita, P & Z Director  
Chief Dan Robb, Police Dept.  
Roseann Peralta, Finance  
Nathan Godfrey, Fire  
Bertha Flores, RSVP

REPORTER: Abigail Ortiz, VC News Bulletin

OTHERS: See attached sign-in sheet

**PLEDGE OF ALLEGIANCE:**

Mayor Rudy Jaramillo led the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

Mayor Jaramillo asked to add pending litigation and land acquisition to the scheduled Executive Session. Mayor Jaramillo also asked to table number 3 under Section VIII due to the fact that Herman was not able to attend tonight’s meeting. Councilor Wayne Gallegos moved approval. Mayor Jaramillo asked if there was a second. Councilor Mary Aragon seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos Yes  
Councilor Mary Aragon Yes  
Councilor Jerah Cordova Yes  
Councilor David Carter Yes Motion carried

**APPROVAL OF THE MINUTES DATED MARCH 18, 2013**

Mayor Rudy Jaramillo asked for a motion to approve the minutes dated March 18, 2013. Councilor Wayne Gallegos moved to approve the minutes. Councilor Mary Aragon seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos Yes  
Councilor Mary Aragon Yes  
Councilor Jerah Cordova Yes  
Councilor David Carter Yes Motion carried

**EXECUTIVE SESSION**

**AN EXECUTIVE SESSION TO DISCUSS LIMITED PERSONNEL MATTERS, PENDING OR THREATENED LITIGATION, AND LAND ACQUISITION.**

Mayor Rudy Jaramillo asked for a motion to be excused from an Open Meeting to attend an Executive Session to discuss limited personnel matters, pending or threatened litigation, and land acquisition. Councilor Mary Aragon moved to go into Executive Session to discuss limited personnel matters, pending litigation and land acquisition. Mayor Jaramillo asked if there was a second. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Mary Aragon	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

Mayor Rudy Jaramillo asked for a motion to return to an Open Meeting. Councilor Wayne Gallegos motioned to leave the executive session and enter into the open meeting. Mayor Jaramillo asked if there was a second. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Mary Aragon	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

Mayor Rudy Jaramillo asked for a motion that no action was taken and that discussions were limited to limited personnel matters, pending or threatened litigation, and land acquisition and no action was taken. Councilor Jerah Cordova motioned that no action was taken and that the executive session was limited to personnel matters, pending and threatening litigation, and land acquisition. Councilor Wayne Gallegos seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Mary Aragon	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion carried

## **PUBLIC COMMENTS**

**Joe Trujillo.** Mr. Trujillo is one of the owners of Fat Sats Bar and Grill in Belen. Mr. Trujillo has a concern with police officers parking in front of his business (across the street). He stated that his customer's feel that this is some sort of entrapment.

**Jennifer Hise.** Ms. Hise, on behalf of the Chamber, and a business owner of Belen, would like to state that the chamber supports the land acquisition and development across Exit 195. She added they would like to help and be a part of the team.

Mayor Jaramillo asked Chief Dan Robb to explain to Joe Trujillo why his officers park across from his business. Chief Robb explained that his officers park there to run radar. That exit location is one of the largest areas for speeders. Chief Robb stressed that the intent is not to dampen business, and he would like every business to succeed. Mayor Jaramillo asked the Chief if he could move his officers forward some. Chief answered that he will direct supervisors tomorrow to move further down the road.

## **PRESENTATIONS**

### **NEW EMPLOYEES: DAN ROBB, POLICE CHIEF**

Chief Dan Robb informed the Council that the Police Department has two new employees; Chris Griego, who was not able to attend tonight's meeting, and Amanda Torres to the Council. Chris Griego is a certified police officer and started on February 25th. Amanda was hired on December 17<sup>th</sup>. She will be attending the Police

Academy on July 8th. The City Council welcomed Amanda Torres to the City.

**MAYOR'S DAY OF RECOGNITION FOR NATIONAL SERVICES: RUDY JARAMILLO, MAYOR**  
Mayor Jaramillo read and presented a Proclamation for National Services to James Rickey and Bertha Flores from RSVP. A copy of the Proclamation is attached hereto and made an integral part of these minutes by reference.

Council Wayne Gallegos left the City Council Meeting at this point, he had another meeting to attend.

**PUBLIC HEARING**

**AMENDMENT TO ORDINANCE 2008-05; RELATED TO ECONOMIC DEVELOPMENT PLANNING: STEVE TOMITA, P & Z DIRECTOR**

Steve reminded the council that this issue has been brought forth to the Council for discussion and is now present tonight for a Public Hearing. The two main things that are being added to the ordinance are the redevelopment project and arts and culture. Mayor Jaramillo asked if anyone had any questions or concerns with this issue. No one came forward, and Mayor Jaramillo closed the Public Hearing.

**ADOPTION OF THE VACANT OR FORECLOSED STRUCTURE REGISTRATION ORDINANCE: STEVE TOMITA, P & Z DIRECTOR**

Steve reminded the Council that this issue has also been brought before the Council for discussion and is being presented tonight for a Public Hearing. Mayor Jaramillo asked if there was anyone with public comment or questions. No one came forward with public comments or questions. Mayor Jaramillo closed the Public Hearing.

**DISCUSSIONS WITH ACTION REQUIRED**

**APPROVAL OR DISAPPROVAL OF THE FINANCIAL CD RENEWAL: ROSEANN PERALTA, FINANCE CLERK**

Roseann stated that the renewal date of the City's Financial CD is on April 10, 2013. The Council will have 14 days after that date to decide what to do with the CD. She suggests the Council not renew the CD and use it for matches and purchases that the City has planned for. She added whatever money is left can always go into another CD. Councilor Carter asked Roseann how much money she anticipated would be needed from the CD for the matches. Roseann answered about half or a little less. Mayor Jaramillo and Councilor Carter both would like to put half of the money back into a CD.

Mayor Rudy Jaramillo asked for a motion to approve or disapprove the release the CD on the 10<sup>th</sup> and wait on the decision to further invest. Councilor David Carter would like to wait on the decision to roll over half of the CD after the budget workshops. Councilor David Carter made a motion to table the decision. Councilor Jerah Cordova seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Mary Aragon	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

**ACCEPTANCE OF THE 2010 FINAL FINANCIAL AUDIT: ROSEANN PERALTA, FINANCE CLERK**

Roseann reported that the 2010/2011 Final Audit Report had yet to come before the Council for approval and action; therefore she is bringing it tonight for approval. The Audit Report was late, and was received on June 29<sup>th</sup>. She advised the Council that the audit is already two years old, but asked them if they wanted her to go over it. Councilor Carter asked what the rating was. Roseann answered unqualified. There were no more

questions.

Mayor Rudy Jaramillo asked for a motion to accept the 2010/2011 audit. Councilor Mary Aragon made a motion to accept the 2010-2011 Final Financial Audit Report. Councilor David Carter seconds the motion. Roll Call Vote:

Councilor Wayne Gallegos	Yes	
Councilor Mary Aragon	Yes	
Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	Motion Carries

## **DISCUSSION**

### **SENATE BILL 443, CHIEF PROCUREMENT OFFICER CERTIFICATION: LEONA VIGIL, DEPUTY CLERK**

Leona advised the Council that she recently returned from a Procurement Training. At the Training, Senate Bill 443 which requires all Chief Procurement Officers to receive a certification through the State, and recertification every two years was on the Governor's desk for signature. Leona reported that many individuals from NMPPA were not satisfied with the proposed bill, and asked that all Mayors sign a format letter and send to Secretary Burckle.

## **INFORMATIONAL ITEMS**

**City Manager's Report:** Mary Lucy Baca went over the City Manager's, Public Works and Projects Reports. A copy of these reports are attached hereto and made an integral part of these minutes by reference. She attended the 2013 Audit Rule Meeting. The bidding process for a city auditor has begun. The City, County and Rio Metro had a meeting in reference to security for the old Recreation Center on South Main. The District 8 Meeting will be held tomorrow at 10:45 AM. The Mayor received a House Memorial 24 regarding Valencia County Day. The City received a thank you letter from Jennie she is a DWI Coordinator; they will not be asking for 800 dollars this year, because they received a grant. There is a NMLZO Conference on May 2<sup>nd</sup>. There is a Town Hall Meeting on April the 5<sup>th</sup> from 8:30 am to 4:00 pm. Department of Finance appropriated 520 thousand for the drainage ponding, and wants to know where the 75,000 would come from. Mary Lucy stated this is where we may use some of the CD money. Open enrollment for insurance will take place the middle of April. There will be a hike in our liability insurance this year. She has been discussing an Animal Control Agreement with the County. Budget Hearings start at noon on April 10<sup>th</sup>. There will be a meeting regarding the project on 314. She commended Dale for saving the City money by reducing the testing at the landfill.

Councilor Carter asked Mary Lucy if the temporary labors working at the Eagle Park are still working. Lucy answered that one is left. Councilor Cordova asked Lucy if she knew anything about the Rancho Cielo Property listed for sale. Lucy answered she knew nothing about that; Steve stated it may be owned by some of the other owners. Councilor Aragon asked when the completion of the landscaping along Christopher Rd would take place. Lucy answered they are in the process of asking property owners for easements.

**Mayor Rudy Jaramillo:** Rio Metro has showed interest in joining the Special Events Committee. There were several walkers on Good Friday. He asked about setting up a roll off for Spring Cleaning; Lucy will look into it. April 6, 2013 is Opening Day in Belen, with a parade at 9:00 AM.

**Councilor Mary Aragon:** The RSVP Volunteer Appreciation Luncheon will be on April 19, 2013 at the Elks Lodge beginning at 11:00AM.

**Councilor Jerah Cordova:** He thanked Chief Robb for sending him the policies and procedures for juveniles. Chief Robb reported that his department has offered training to the Belen Schools on Active Shooters. Councilor Cordova missed the last MainStreet Meeting; however, they discussed sending their director to the national Conference in New Orleans, and on April 20, 2013 they will hold a Clean-Up Day. MainStreet has also applied for \$2,500 grant for façade improvements to old City Hall. Tom Greer is also putting in an application for another advertising grant. They are moving forward with the Water Tower fundraising. He will attend the Hispano Meeting tomorrow.

**Councilor David Carter:** He reported that the Schools are gearing up, and will be serving lunches for children under the age of 18 this summer at various parks. The lunch program should start around June 4. April 15-19 is Spring Break for Belen Schools.

**ADJOURNMENT:**

Mayor Rudy Jaramillo asked for a motion to adjourn tonight’s meeting. Councilor David Carter motioned to adjourn the meeting. Councilor Mary Aragon seconds the motion.

Councilor Jerah Cordova	Yes	
Councilor David Carter	Yes	
Councilor Mary Aragon	Yes	
Councilor Wayne Gallegos	Yes	Motion Carries

/s/ \_\_\_\_\_  
Rudy Jaramillo, Mayor

**ATTEST:**

/s/ \_\_\_\_\_  
Mary Lucy Baca, City Manager, CMC