

## **RFP 2017-02**

Residential & Commercial Solid Waste Collection and Disposal Services

-Addendum for additional information July 21, 2017

### **Addendum #4**

Proposals to be received at Belen City Hall 100 S. Main Street, Belen NM 87002

August 17,2017@2PM

This addendum is issued for informational purposes and is hereby made a part of the proposal documents. Please attach this addendum to the documents in your possession.

Questions Submitted with Answers:

1. Will the transfer station located South of Belen be part of the RFP? **The Transfer station is owned by the City.**
2. How much does the City of Belen pay Waste Management for the transfer station located South of Belen monthly? **Waste Management charges \$22.96 per ton for each load that is hauled out of the transfer station.**
3. On Appendix F, the cost proposal for the transfer station isn't listed, only the curbside and commercial? Where should we list those costs? **Those costs can be listed on an additional sheet.**
4. Page 2, Item C. Term of the Agreement, Item 2. The fee proposal, shall become the final unit price under the terms of this contract, for the initial term of the contract. Since the contract is a 1 year, 1 year and 4 additional years. Are the prices that are in the proposal for one year or 6 years? **Prices can be negotiated**
5. Page 3, Collection: Would it be permissible to allow Saturday service in cases where an observed holiday (Christmas, New Year's, Thanksgiving) falls during the week, moving collection to the following day? **Yes**
6. Page 15, City Rights. The RFP reads the City, in agreement with the Evaluation Committee reserves the right to accept all or a portion of a potential Respondent's proposal. Does this

imply that you would consider dividing the Commercial, residential or T/S services to more than one respondent? **No**

7. Page 19, Proposal Outline. There is an item stating that the \*items do not count towards the maximum page limitation. Is there a page limitation? **There is no page limitation**
8. Page 21, Application of In-State/Veterans Preference; and Page 28 Appendix D: If we are applying as an In-State business preference only, would we attach our in-state preference certificate titled Appendix D, or do you want to see the form provided on Page 28 used as well? **Page 28 needs to be filled out and a copy of the certificate should also be included**
9. Are the repairs & maintenance of the property at the T/S the responsibility of the contractor or the City? **The maintenance of the Transfer Station is the responsibility of the City.**
10. In regards to the operation of the transfer station, originally you were only allowing Belen city residents to dump there, but it was then opened it up to all county residents, which increased the volume by 2/3. Are you still going to be allowing county residents to use the transfer station? **Yes, County residents will still be allowed to use the transfer station** Two different RFPs were out, one on the website on 7/13 that was apparently wrong and another one on 7/17. Does the RFP on 7/17 fully supersede the one on the website on 7/13? **Yes**
11. Can more than one option be proposed in RFP? (ie. 1 proposal with different options and different prices?) **Yes**
12. Is there a phase in period to allow transition between the old and new contractor if different? **Yes there will be a transition period**
13. Can you name current list of accounts grandfathered with Valley Disposal? **List was given at preproposal conference**
14. Is there a current map the city can provide to design routes? **Given at preproposal conference.**
15. Is there a current environmental assessment that can be provided on the transfer station? **Given at the preproposal conference.**
16. How often are the current transfer station trailers dumped? **As needed due to the amount being collected.**
17. What is the current volume /tonnage at the transfer station? **For example, In the month of June 224 tons were hauled away.**

18. Who is responsible for tipping fees at landfill for transfer station? **The Customers pay for a pass at City Hall.**
19. In regards to the recycling facility, who pays the hauling cost, city or contractor? **The City pays \$216.35 per load.**
20. What are the current City owned sites/locations that need to be provided pick up free of charge and with what size/type containers? **List was given at the preproposal conference**
21. Do the City owned facilities need to be used or can we propose using different locations for recycling and for the convenience center? **You can propose any option**
22. How do you prefer the electronic copy be submitted? **Flashdrive**
23. What is the page limit for the proposal? RFP states a limit but didn't refer to how many pages? **There is no limitation.**
24. Is a performance bond required? RFP on 7/17 doesn't state any requirements. **Yes**
25. When referring to appendix F, you have a price sheet listed including the cost of containers to the City, but in the RFP under "Services to the City", it states service should be free of charge?
26. In the section of the "Proposal Outline" item 6, what *additional services* are you referring to other than the items listed in the scope of work? **Refers to the Transfer Station and Recycling Center**
27. When will the new contract begin, as the current service contract expires August 31, 2017? **The contract will begin as soon the negotiations are complete**
28. Would the City consider mandating all new collection carts and dumpsters? This would provide a level playing field for all companies responding to the RFP, as well as ensure that the contract starts with all new containers and dumpsters as many currently in use are old, smelly, and in disrepair. This is typical in the industry. **That could be submitted in the proposal**
29. Is the successful offeror required to supply a compactor at the recycling facility located at 853 North Main Street? **Yes**
30. Will a draft Agreement be provided at the Pre-Proposal Conference? **A draft agreement will be issued in an addendum**
31. Why were a Bid Bond and Performance Bond not utilized under this procurement? **We are requiring a Performance Bond**

32. Does the City intend to utilize this service as a resource to further economic development and could this intent be included in the RFP with an associated point value? This is important when considering local job creation with a resident preference for the positions created , as well as the local purchasing of goods, services, and fuel whenever possible, which increases gross receipts taxes paid in the City of Belen. **It is unlawful to give points on local preference**
33. Would the City include value added components to the RFP with an associated point value? Value added components include expanded recycling opportunities, public outreach and education programs, bulk item program, etc? Such value added components elevate the current provision of waste services to a more comprehensive community solid waste program. **Any and all components can be added to the RFP**
34. Do we need a bid bond or a performance bond in the amount of \$250k? **A bid bond**
35. How can we get a copy of current bills from WM? You mentioned they bill separately for the different services provided. **Bills are attached**
36. What licensing are you permitted for on the green waste at current convenience center? **Recycling level one and two**